

BARN RENTAL CHECKLIST

Task	Completed (Checkmark)
Cleaning the Barn	
Remove decorations	
Wipe down kitchen counters	
Return tables and chairs to storage area (Chairs in Barn closet upstairs, tables under the staircase, downstairs)	
Take trash from kitchen and Barn to dumpster (don't drag)	
Dust Mop (located in kitchen closet)	
Make certain all windows are closed and set the thermostat on front wall to the left of the fireplace to 66 degrees	
Be sure all of your personal items have been removed	
Damp Mop (located in kitchen closet). The bottom pad is velcro, remove, rinse in sink until clean and just damp, and attach to the mop. Mop the Barn floor, entry, and kitchen floor	
Lock up and put the key and checklist in the slot of the Resident Services front door	
Thank you!	
Signature	Date